

**BOARD OF TRUSTEES  
OF THE VILLAGE OF FREDONIA  
WORKSHOP  
9-11 Church Street  
Fredonia, NY 14063  
April 18, 2022  
6:30 P.M.**

**A RESOLUTIONS**

1. Approval of Fire Chief
2. Approval of Assistant Inspection Officer
3. Advertisement for Village Attorney
4. Approval for Band Concerts
5. Approval for Food Trucks to use Village electricity
6. Tax Levy
7. Advertise for Polycationic Polymer Potable Water Coagulant Liquid Form, Poly Aluminum Chloride water coagulant Liquid Form, Poly Orthophosphate, Powdered Blend Inorganic Phosphates, Liquid Chlorine, Ferric Chloride and Synthetic Flocculate for 2022/23 year
8. Advertise for water meters and fuel for 2022/23 year.
10. Approval of Office Copier Lease
11. Approval for Chamber of Commerce membership dues
12. Approval of Chadwick Bay Regional Commission dues
13. Approval of Abstracts 617-620
14. Village Placemaking SEQR Negative Declaration (Walk on)

**B NEW BUSINESS**

1. Request to close Village Hall on August 26, 2022.
2. Lafayette historical marker for Barker Common.
3. Fredonia Street Piano Project
4. Any other new business.

**C. OLD BUSINESS**

1. Water & Sewer rate structure
2. Cope Monument
3. Repairs on Fountain Cherub
4. Canadaway Creek
5. Any other old business

**D. EXECUTIVE SESSION**

1. CSEA

**BOARD OF TRUSTEES  
OF THE VILLAGE OF FREDONIA  
REGULAR MEETING  
9-11 Church Street  
Fredonia, NY 14063  
April 18, 2022  
7:30 P.M.**

At a regular meeting of the Board of Trustees of the Village of Fredonia, duly called and held on the 18<sup>th</sup> day of April, at 7:40 PM. in the Trustee Room, second floor, Village Hall in Fredonia, New York and public notice of the time and place of this meeting has been given to the news media and conspicuously posted in one or more designated public locations in accordance with Section 104 of the Open Meetings Law.

**A CALL TO ORDER- MAYOR ESSEK**

I call this meeting to order on April 18, 2022 at 7:36 PM.

Roll Call of the Trustees: Trustees present: Lynden, Bird, Espersen, Siracuse, Twichell

**B. PLEDGE OF ALLEGIANCE-**

**C. APPROVAL OF MINUTES**

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously adopted

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of April 4, 2022 now, therefore

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously adopted

BE IT RESOLVED that Joshua Myers, of 2476 Seneca St., Buffalo, NY is hereby provisionally appointed as Paid Fire Chief for the Village of Fredonia at an annual salary of \$100,000.00 with an additional \$5,000.00 added to his annual salary upon passing the Civil Service test, effective Monday, April 25, 2022.

The Clerk will swear in the Fire Chief. The Clerk gave the oath to the new Fire Chief.

**D. PUBLIC PORTION-**

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board. Derrick Christodaro stood and addressed the Board regarding work being done on Eagle St. and an email he sent to the Board regarding permits on cutting down trees. Mark Levy stood and addressed the Board regarding the Fredonia Street Piano Project. Rachel Merriman stood and addressed the Board regarding trees on Eagle Street. The Clerk read correspondence from Alexander Rasmussen.

**E. CORRESPONDENCE-**

1. Correspondence was received from the Secretary of the Fredonia Volunteer Fire Department to remove Emily Barbosa, Jacob Butcher, Louise Tadt, and Michael Hobson from the active roll.

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously adopted

BE IT RESOLVED that Emily Barbosa, Jacob Butcher, Louise Tadt, and Michael Hobson are hereby removed from the active roll of the Hook & Ladder Company effective immediately.

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2. Correspondence was received from the Secretary of the Fredonia Volunteer Fire Department to remove Jamison Horch from the active roll.

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen, the following resolution was unanimously adopted

BE IT RESOLVED that Jamison Horch is hereby removed from the active roll of the Fenner Hose Company effective immediately.

3. Correspondence was received from the Secretary of the Fredonia Volunteer Fire Department to transfer Benjamin Tadt to the Honor Roll.

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously adopted

BE IT RESOLVED that Benjamin Tadt is hereby transferred to the Honor Roll and removed from the active roll of the Hook & Ladder Company effective immediately.

4. A letter of resignation dated April 12, 2022 was received from Dale Lombardo, Operator at the Filtration Plant.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Espersen, the following resolution was unanimously adopted

BE IT RESOLVED that the resignation of Dale Lombardo, Water Treatment Plant Operator is here by accepted effective April 28, 2022, and the mayor is authorized to write a letter to Mr. Lombardo thanking him for his service to the Village of Fredonia.

5. Correspondence dated April 7, 2022 was received from Denise Szalkowski, Fredonia Chamber of Commerce Coordinator, requesting the use of the Tourist Information Booth the weekend of June 3, 2022.

Upon motion duly made by Trustee Bird and seconded by Trustee Twichell, the following resolution was unanimously adopted

BE IT RESOLVED that the request of the Chamber of Commerce to use the Tourist Information Booth and the bagging of parking meters in front of the booth June 3 & 4, 2022 from 9 am to 4 pm for the annual Fredonia Attic and Seller Days is hereby approved.

6. Correspondence dated April 1, 2022 was received from Fire Lieutenant Timothy Winters requesting to attend First Line Supervisors Training Program, April 25 through May 20, 2022.

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen, the following resolution was unanimously adopted

BE IT RESOLVED that the request to attend the First Line Supervisors Training Program in Fort Totten, Queens, New York from April 25<sup>th</sup> to May 20, 2022 is hereby approved.

BE IT FURTHER RESOLVED that the cost of the course, room and board and travel expenses are not the responsibility of the Village of Fredonia. The Village is responsible for the regular pay and benefits for the employee during that time.

**F. MAYOR'S REPORT-** Mayor Essek reported that he is proclaiming Friday April 22, 2022 John Glenzer Day. He read the proclamation. The farmers market will be located outside Village Hall starting May 14<sup>th</sup>. He spoke at troop 267's recent Eagle Scout ceremony. The first Central Connection bicycle ride is on Tuesday April 26<sup>th</sup> at 5:30 pm. He attended a Complete Streets meeting (April 12) to discuss a streetscape project on Rte. 20. Chautauqua County will be holding 2 drive thru rabies clinics on April 23, 2022. Chautauqua County Health dept. will be holding the National Take Back Drug Day on Saturday April 30 from 10 am to 2 pm.

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Drop off will be anonymous. The Fredonia Grange was founded on April 16, 1868, thank you to our founder and all who keep it active.

**G. TRUSTEE/COMMITTEE REPORTS-**

1. Trustee Lynden- He attended a Planning Board meeting last Tuesday; He also attended a Zoning Board meeting the same evening. Both Board swill be giving the Trustees information on future solar panel information within the Village. The next meeting is on Tuesday the 10<sup>th</sup> of May.

2. Trustee Bird- No Report

3. Trustee Espersen- Farrells roofing is finishing up the project at the WTP. He and Scott Marsh toured the exposed piping and erosion at WTP and he thought Scott could do some construction to slow the erosion down. Tomorrow is the first “Whine time” at Heenan’s and encourages everyone to please come and give him some feedback.

4. Trustee Siracuse- Personnel matter will need to discussed in Executive Session.

5. Trustee Twichell- She and Scott Marsh met with 2 engineers at the reservoir and WTP to look over the reservoir and spillway to see what kind of work needs to be done.

**H. TREASURER’S REPORT- (see attached)**

**I. ADDITIONAL REPORTS-**

1. Fredonia Fire Department report for the month of March 2022 was read and ordered filed.

2. Fredonia Police Department report for the month of February 2022 was read and ordered filed.

3. Code Enforcement report for the month of March 2022 was read and ordered filed.

4. Fredonia Justice Court report for the month of March 2022 was read and ordered filed.

**J. RESOLUTIONS-**

Upon motion duly made by Trustee Siracuse and seconded by Trustee Espersen, the following resolution was unanimously adopted

WHEREAS the Village of Fredonia has an immediate opening in the position of Assistant Inspection Officer, now, therefore,

BE IT RESOLVED that the transfer of Village employee Thomas Kowski from Utility Worker at the Wastewater Treatment Plant to Assistant Inspection Officer is hereby effective April 25, 2022 and

BE IT FURTHER RESOLVED that Thomas Kowski is hereby provisionally appointed to the position of Assistant Inspection Officer at an hourly rate of \$22.58/hr. also effective April 25, 2022.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Espersen, the following resolution was unanimously adopted

WHEREAS the Village of Fredonia has a need for an Attorney, and whereas the Village of Fredonia has a desire to seek interested candidates for Village Attorney, now, therefore,

BE IT RESOLVED that the Personnel Specialist is hereby directed to advertise for an Attorney.

Upon motion duly made by Trustee Twichell and seconded by Trustee Bird, the following resolution was adopted by a 4 -0 vote; Trustee Siracuse abstaining.

BE IT RESOLVED that the following agreements are hereby approved for the 2022 Summer Band Concerts scheduled to be held in the Gazebo from 6:30 p.m. to 8:30 p.m. in Barker Commons, to wit:

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June 22, 2022	Midnight Recovery
June 29, 2022	Pedro & the Smooth Cats
July 6, 2022	Hemlock Road
July 13, 2022	Rockabilly Steve & BR3
August 3, 2022	Applejack Country Band
August 10, 2022	Autumnwood

BE IT FURTHER RESOLVED that the total amount to be spent for all the Band Concerts shall not exceed the sum of \$3400.00, and  
BE IT FURTHER RESOLVED that the mayor is hereby authorized to sign said agreements on behalf of the Village of Fredonia.

Upon motion duly made by Trustee Bird and seconded by Trustee Twichell, the following resolution was unanimously adopted

WHEREAS the Band Concert Series is scheduled to take place weekly on Wednesday evenings between June 22, 2022 and August 10, 2022, and

WHEREAS the electrical outlets on the light poles surrounding Barker Common will be available to Food Trucks on a first come, first serve basis, now, therefore

BE IT RESOLVED that food trucks wishing to use Village electrical outlets during the Wednesday night band concerts is hereby approved.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Espersen, the following resolution was unanimously adopted

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on a roll prepared and verified by the Assessors for the 2022-2023 fiscal year.

BE IT RESOLVED that there be levied and assessed against the real property of the Village of Fredonia the following sums for Village Government and other charges for the fiscal year 2022-2023 at a tax rate of \$36.18 per thousand (\$1,000) assessed valuation,

Total taxes for Current Budget	\$2,908,652.00
Delinquent Water Rents & Charges	\$ 147,057.10
Delinquent Sewer Rents & Charges	<u>\$ 82,273.70</u>
Total Real Property Taxes & Other Charges on the roll	\$3,137,982.80

and

BE IT FURTHER RESOLVED that the Receiver of Taxes be and is hereby directed to levy, assess and apportion upon the real and personal property liable to taxation in the Village of Fredonia a tax rate of \$36.18 per thousand dollars of valuation upon said assessment roll, and

BE IT FURTHER RESOLVED that the warrant to the Tax Receiver be executed and delivered to the Tax Receiver for the collection of unpaid taxes and assessment, water and sewer rentals outstanding and unpaid together with interest and penalties as provided by law, and

BE IT FURTHER RESOLVED that the mayor is hereby authorized to execute a warrant to the Receiver of Taxes which warrant shall also be endorsed by the Board of Trustees as required by law, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized to deliver said warrant to the Receiver of Taxes as required by law.

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously adopted

BE IT RESOLVED that the Village Clerk is hereby authorized to advertise for sealed bids for the purchase of Polycationic Polymer Potable Water Coagulant Liquid Form, Poly Aluminum Chloride water coagulant Liquid Form, Poly Orthophosphate, Powdered Blend Inorganic Phosphates,

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Liquid Chlorine, Tri Clor Tablets 55 lb. Pails, Ferric Chloride and Synthetic Flocculate for the fiscal year beginning June 1, 2022 and ending May 31, 2023. Said bids shall be returnable on May 11, 2022 at 10:00 a.m., at which time the bids will be publicly opened and read aloud in Conference Room I, Village Hall. The Village Board of Trustees reserves the right to reject any and all bids and to accept the bid deemed most advantageous to the Village of Fredonia.

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen, the following resolution was unanimously adopted

BE IT RESOLVED that the Village Clerk is hereby authorized to advertise for sealed bids for metered fuels and water meters for the Village's fiscal year beginning June 1, 2022 and ending May 31, 2023. Said bids shall be returnable May 11, 2021 at 10:00 a.m., at which time the bids will be publicly opened and read aloud in Conference Room I, Village Hall. The Village Board reserves the right to reject any and all bids and to accept the bid deemed most advantageous to the Village of Fredonia.

Upon motion duly made by Trustee Espersen and seconded by Trustee Siracuse, the following resolution was unanimously adopted

WHEREAS, The Village requires copiers for the Clerk's Office, Building Inspector's Office, the Waste Water Treatment Plant and the Department of Public Works; and

WHEREAS, Lineage, Amherst, NY has offered to provide four Konica Minolta bizhub copiers; including the removal, storage, and backup of existing equipment for a monthly fee of \$255.26 for 63 months; and

BE IT RESOLVED the Mayor is hereby authorized and directed to enter into a current agreement with Lineage.

Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously adopted

BE IT RESOLVED that membership renewal dues for June 1, 2022 to May 31, 2023 of six hundred dollars (\$600) for the Chamber of Commerce is hereby approved.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Bird, the following resolution was unanimously adopted

BE IT RESOLVED that membership renewal dues for January 1, 2022 to December 31, 2022 of one thousand, six hundred dollars (\$1,600) for the Chadwick Bay Regional Commission is hereby approved.

Upon motion duly made by Trustee Espersen and seconded by Trustee Siracuse, the following resolution was unanimously adopted

BE IT RESOLVED that the regular and overtime payrolls of the various Village Departments and bills approved by the Finance Committee and set forth in Abstract #617 through #620 are hereby approved and directed paid.

**K. EXECUTIVE SESSION-**

Upon motion duly made by Trustee Twichell and seconded by Trustee Siracuse and carried unanimously, the Board entered Executive Session at 8:37 pm.to discuss the possible employment of a person and potential disciplinary action.

Upon motion duly made by Trustee Bird and seconded by Trustee Espersen and carried unanimously, the Board exited Executive Session with not vote taken, at 9:24 pm.

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, and carried unanimously, the Board adjourned the Board Meeting at 9:25 pm.

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**L. MEETING SCHEDULE-** Next Village of Fredonia Workshop and Board Meeting will take place Monday, May 2, 2022, 6:30 PM in the Trustee Room, second floor Village Hall.

ANNEMARIE JOHNSTON  
VILLAGE CLERK