**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**WORKSHOP**

**9-11 Church Street**

**Fredonia, NY 14063**

**September 5, 2023**

**6:30 P.M.**

**The Board voted to go into Executive Session immediately at 6:30. Trustee Lynden made a motion and Trustee Siracuse seconded the motion and it was carried unanimously.**

**Trustee Espersen and**

**New notes are italicized**

*Fredonia Fire Department to address the Board. Chief Josh Myers addressed the Board regarding utilization of volunteers; requesting ambulance for stand-by’s; asked for feedback on better serving the community; the planning of community events and better emergency collaboration; April 8, 2024 solar eclipse;*

*Mayor Essek read a press release regarding a meeting that took place on Wednesday Aug. 30, 2023.*

*County Health Department to address the Board: (please see attached)*

*Trustee Lynden made comments after the presentation as well as the mayor, who then announced a state of emergency for the Village of Fredonia dated September 6, 2023.*

**A. RESOLUTIONS**

1. Resignation of Dakota Gardner

2. Removal from Volunteer Active Roll

3. Water Maintenance Agreement Resolution- *amended to say notified instead of approved.*

4. DPW Seasonal Laborers Approval

5. Abstracts 677-684

6. Permanent Appointment of Fire Chief- *additional salary amount was budgeted for.*

7. Fire Department Defibrillator Approval

8. Truck purchase by WWTP as a walk on. – *because of the availability of the truck and a time constraint, the resolution met the walk on specification.*

**B. NEW BUSINESS**

1. Political Signs on lawns- *public needs to check with our code enforcement office before placing yard signs.*

2. Garbage out in front earlier than should be

3. Community Spirit Float prize- *for the Halloween parade*

4. Russell Joy Park Feedback form- *feedback for bathrooms and condition of pavilions*

5. Fire department presence at events

**C. OLD BUSINESS**

1. Opera House Lease*- automatic renewal might keep Village from changing lease. Language should change to “ not renewing in perpetuity”*

2. Clock in Park

3. Stone Wall by Fire Department- *wall by bridge by Fire Department: who will pay? BC Masonry gave an estimate which is expired at this point.*

4. Any other Old Business

**D. DEPARTMENT REPORTS**

Code Enforcement Office- No report

DPW- No report

Fire Department-Open House October 7th 1 - 4

Police Department- No report

Recreation Department- No report

Wastewater Treatment Plant- collaboration with the County to get the paving done at the plant; BECC electric working at the plant on lights, HVAC system, nearly complete.

Water Treatment Plant- Webster road tank repairs started today, he is still waiting on part for interior mixer.

**E. EXECUTIVE SESSION**

LaBella water study contract discussion.

**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**9-11 Church Street**

**Fredonia, NY 14063**

**September 5, 2023**

**7:30 P.M.**

**A. CALL TO ORDER-MAYOR ESSEK**

I call this meeting to order on Tuesday September 5, 2023 at 7:30 PM

Roll Call of the Trustees: Trustees present: Lynden, Bird, Espersen, Siracuse, Twichell

**B. PLEDGE OF ALLEGIANCE-**

**C. APPROVAL OF MINUTES-**

Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously adopted:

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of August 21, 2023 now, therefore

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

**D. PUBLIC PORTION-**

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone, and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board. R. Ketchum stood to address the Board regarding improvements to the Opera House. Mike Ferguson stood to address the Board regarding cross walks in the Village and on Route 20 & an update. P. Wandel stood to address the Board regarding negative comments made by residents. The mayor closed the Public Portion. The clerk read correspondence – see attached.

**E. CORRESPONDENCE-**

**Correspondence dated August 27, 2023 was received from patrolman Dakota J. Gardner, resigning his position with the Fredonia Police Department.**

Upon motion duly made by Trustee Lynden and seconded by Trustee Siracuse, the following resolution was unanimously adopted: Trustee Bird thanked him for us service.

BE IT RESOLVED that the resignation of Dakota J. Gardner is hereby accepted effective September 11, 2023.

**Correspondence dated August 10, 2023 was received from the secretary of the Fredonia Volunteer Fire Department requesting Ryan Sheldon be removed from the active roll.**

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen, the following resolution was unanimously adopted:

BE IT RESOLVED that the request from the Fredonia Volunteer Fire Department to remove Ryan Sheldon, East Main Street, Fredonia NY , from the active roll of the Fenner Hose Company is hereby approved.

**F. MAYOR’S REPORT-** Read an invitation to the Board inviting them to the Sheridan Bay Park opening in honor of the late Town Supervisor John Walker on September 13, 2023 at 11:00, with a luncheon immediately following.

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**SEPTEMBER 5, 2023**

**CONTINUED**

Welcome back to the Central School students as well as the SUNY students. On Aug. 23rd he attended an Air Force Jazz Ensemble at SUNY Fredonia. The 55th annual Farm Festival was a great success this year. Thank you to all Village employees and their hard work and dedication in honor of Labor Day. Thanked Trustees Twichell and Lynden for attending the Pomfret, Portland, Dunkirk Sewer District meeting.

**G. TRUSTEE/COMMITTEE REPORTS-**

Lynden- No Report

Bird – No Report

Espersen – the Gazebo and welcome center work in Barker park will be starting soon.

Siracuse – No Report

Twichell-Thanked Mark Mackey for a great Farm Festival.

**H. TREASURER’S REPORT-** No Report

**I. ADDITIONAL REPORTS-**

Fredonia Fire Department Report for the month of July 2023 was read and ordered filed.

**J. RESOLUTIONS**

Upon motion duly made by Trustee Espersen and seconded by Trustee Twichell, the following resolution was unanimously adopted:

WHEREAS, the Village and the City each have independent water sources and systems of pumps and piping, and

WHEREAS, the Village and the City have entered into prior agreements that include but are not limited to the interconnection of their water systems, the sale of water between themselves and the emergency availability of water from each other’s system, and

WHEREAS, the Village’s and the City’s water pipes and systems are connected at certain locations including the Vineyard Drive Pump Station, which require maintenance and regular upkeep to ensure availability when needed.

NOW, THEREFORE, the Village and the City, for mutual consideration exchanged and acknowledged hereby Agree as follows:

1. That in order to maintain the integrity and availability of their respective water systems and pipes, the various connections and valves need to be periodically tested, exercised, opened, and closed.
2. The Village and the City will cooperate with each other for the maintenance of their respective systems which will include the exchange of water through their system connections at the Vineyard Drive Pump Station. The parties will coordinate regular exchange of water for the purpose of this maintenance.
3. The parties will not bill or charge each other for the water that is exchanged, or for other meter reading charges that might otherwise apply, during regular maintenance of the systems, pumps, and piping.
4. The parties will exchange an approximately equal number of gallons of water during their coordinated maintenance.
5. Prior to any exchange of water performed for the purpose of maintaining their systems, the parties will advise, through written communication, with e-mail communication being sufficient, of their pending intent to perform such maintenance and exchange of water. Notice and communication shall be given with the designated representative(s) of the parties’ Department of Public Works or other designated responsible agent and shall include the mayors of each municipality.
6. Prior to any exchange of water for the purpose of maintaining their systems, the parties shall mutually agree to (a) the date and time of any exchange; (b) the procedures that each shall follow; and (c) the personnel that shall be present for the parties. No exchange of water for the purpose of maintaining their systems shall take place without such mutual agreement and the personnel present.

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**SEPTEMBER 5, 2023**

**CONTINUED**

1. Further, for the purposes of any exchange of water, the rate of flow in each direction will be set at approximately 300 gallons per minute and last about 15 minutes for each of these exercises. The personnel required to be present from either party may alter or stop the exchange of water if either party encounters an issue of concern before or during the exchange process. Also, the 1-2 pump switch at the Vineyard Drive station shall never be operated when any pumps are operating nor sooner than 15 minutes after any running pump has slowly come to its full stop sequence, and City personnel shall observe such changes to prevent suction side water hammer.
2. Due to water volumes associated with the exchange of water, the parties’ meters will be read and recorded prior to and at the conclusion of any exchanges; and the recorded readings shall be shared with the parties’ billing authorities to account for these non-billable water volumes.
3. The above maintenance, exercise of the Vineyard Drive Pump Station, and exchange of water shall occur as determined to be necessary and recommended by the parties and at least quarterly throughout each year.
4. This agreement will remain in effect until cancelled by either party upon six months written notice to the other.
5. This agreement is a rider to the executed agreement for the Vineyard Drive interconnect pump station dated July 14, 2011 It is intended to facilitate periodic testing of the interconnection to and from Fredonia and or Dunkirk.
6. Presently, Fredonia water requires the use of orthophosphate or an equivalent anti-corrosion additive. Dunkirk water does not require the use of an additive. So long as an anti-corrosive additive is used by a party and not the other, the parties shall have any exchange of water for the purpose of maintaining their systems reviewed, and notified, by the Chautauqua County Department of Health before an exchange occurs.

Upon motion duly made by Trustee Siracuse and seconded by Trustee Bird, the following resolution was passed by a 3 – 2 vote:

BE IT RESOLVED that Jonathan Tresler, Fredonia, NY and Bo Higgins, of Fredonia New York are hereby hired as seasonal laborers to work with the Department of Public Works at an hourly rate of pay of **Seventeen Dollars and Eighty-Six cents ($17.86)** not to exceed 1,000 hours each subject to civil service rules and regulations and with no other benefits to be given.

Upon roll call the following votes were cast to wit:

Trustee Lynden voting Nay

Trustee Bird voting Aye

Trustee Espersen voting Aye

Trustee Siracuse voting Aye

Trustee Twichell voting Nay

Upon motion duly made by Trustee Espersen and seconded by Trustee Siracuse, the following resolution was unanimously adopted:

BE IT RESOLVED that the regular and overtime payrolls of the various Village Departments and bills approved by the Finance Committee and set forth in Abstract #677 through #684 are hereby approved and directed paid and filed in the Village Clerk’s Office 9-11 Church St. Fredonia NY.

Upon motion duly made by Trustee Twichell and seconded by Trustee Espersen, the following resolution was unanimously adopted:

BE IT RESOLVED that Joshua Myers, of Clinton St., Fredonia, NY is hereby permanently appointed as Paid Fire Chief for the Village of Fredonia with an additional **Five Thousand Dollars ($5,000.00)** added to his annual salary after successfully passing the Fire Chief Civil Service test.

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**SEPTEMBER 5, 2023**

**CONTINUED**

ESPERSEN/TWICHELL

WHEREAS, The Village requires two new Monitor/Defibrillators for use by the Fire Department; and

WHEREAS, the Fredonia Volunteer Fire Department has agreed to purchase one of the Defibrillators; the Village will be purchasing the second; and

WHEREAS, Stryker, Chicago, IL is the sole source provider of the monitor/defibrillator and has offered the purchase for $40,944.59 per defibrillator and monitor; and

WHEREAS, the purchase of the defibrillator is necessary for the Village’s purpose and was included in the budget; therefore

BE IT RESOLVED the Village Board hereby authorizes the purchase of a monitor/defibrillator for the Fire Department in the amount of $40,944.59.

**K. EXECUTIVE SESSION-**

**L. MEETING SCHEDULE**- The Next Village of Fredonia Workshop and Board Meeting will take place Monday September 18, 2023, 6:30 PM in the Trustee Room, second floor Village Hall.

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