**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**WORKSHOP**

**9-11 Church Street**

**Fredonia, NY 14063**

**May 15, 2023**

**6:30 P.M.**

**Students from the department of mathematical science at SUNY Fredonia to address the Board.**

1. **RESOLUTIONS**

1. Embrace Fredonia Liaison

 2. Farm Festival Approval

 3. Approval of Rockin the Common

 4. Volunteer Fire Department Addition

 5. Volunteer Fire Department Elected Officers

 6. Budget Transfer

 7. Budget Transfer for Fire Truck

 8. Lactation Policy Approval

 9. Approval of Piano in Barker Common

 10. Fredonia Fire Department Redesigned Patch

 11. Aerial & Pumper Truck for the Fredonia Fire Department

 12. CSEA Grievance Resolutions

 13. Appointment of Fredonia Police Officer

 14. Advertise for Part-Time Account Clerk

 15. Abstracts

 16. Service Maintenance Contract for Filtration Plant

 17. Fluid Kinetics Approval

 18. Resignation of Dog Control Officer

1. **NEW BUSINESS**

1. Bird Scooters

2. Any other new business

1. **OLD BUSINESS**

1 Hazard Mitigation Plan

2. Any other old business

1. **EXECUTIVE SESSION**

**BOARD OF TRUSTEES**

**OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**9-11 Church Street**

**Fredonia, NY 14063 May 15,2023**

**7:30 P.M.**

At a regular meeting of the Board of Trustees of the Village of Fredonia, duly called and held on the 15th day of May 2023 at 7:30 PM. in the Trustee Room, second floor, Village Hall in Fredonia, New York and public notice of the time and place of this meeting has been given to the news media and conspicuously posted in one or more designated public locations in accordance with Section 104 of the Open Meetings Law.

**A CALL TO ORDER- MAYOR ESSEK**

I call this meeting to order on Monday, May 15, 2023 at 7:30 PM.

 Roll Call of the Trustees: PRESENT: Lynde, Bird, Siracuse and Twichell.

 ABSENT: Espersen

1. **PLEDGE OF ALLEGIANCE-**

1. **APPROVAL OF MINUTES**

 Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously passed:

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of May 1, 2023 now, therefore

 BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

 BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

1. **PUBLIC PORTION**-

This portion of the meeting is for public comment. Any member of the public wishing to speak, once recognized, shall stand at the microphone and state their name and address. Speakers will be allowed three (3) minutes if speaking for themselves or five (5) minutes if speaking on behalf of a group. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board.Mr. Gus Potkovick stood and read a FOIL request that he handed to the clerk. Annaliese Brugle stood to address the Board regarding the new vendor law. Rebecca Joy stood and addressed the Board regarding the Farmers Market and the proposed new vendor’s law. Mark Mackay answered some questions regarding the Fredonia Farm Festival resolution.

1. **CORRESPONDENCE-**

**Correspondence dated April 26, 2023 was received from Lauren Boyle, President of Embrace Fredonia, requestion Trustee Siracuse be the liaison to their organization.**

 Upon motion duly made by Trustee Siracuse and seconded by Trustee Twichell, the following resolution was unanimously passed:

 BE IT RESOLVED that the request for Trustee Siracuse to be the liaison to Embrace Fredonia is hereby approved.

 **Correspondence was received from Mark Mackey, Chairman of the Fredonia Farm**

**Festival, requesting to schedule the 55th annual Fredonia Farm Festival for the weekend of August 25-27, 2023.**

 Upon motion duly made by Trustee Siracuse and seconded by Trustee Bird, the following resolution was unanimously passed:

 BE IT RESOLVED that the request from Festivals Fredonia to hold the Fredonia Farm Festival the weekend of August 26-28 is hereby approved, and

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

**REGULAR MEETING**

**MAY 15, 2023**

**CONTINUED**

 BE IT FURTHER RESOLVED that the following request is hereby approved:

* The Fredonia Farm Festival have exclusive access and use of the East and West Barker Commons;
* The Fredonia Farm Festival may use the parking facility off Water Street to accommodate the vendors and crafters cars, trucks, and trailers;
* The Gazebo will be used August 24 – 27 for the purpose of musical entertainment, opening ceremonies, car show and set up for vendors that weekend;
* The craft vendors be permitted to set up their booths after 1:30 pm the afternoon of Thursday, August 24, 2023 and the food vendors be permitted to set up at 5:00pm on August 24, 2023. All booths will be open at noon on Friday August 25, 2023.
* That Church Street between Center Street & Temple Street and Temple Street & Day Street be closed from 4:30 pm August 24, 2023 to 8 pm August 27, 2023;
* That Day Street between Church St. & Main St. be closed from 4:30 pm Aug. 24, 2023 to 8 pm on Aug. 27, 2023;
* That Park Street between Church St. & Main St. be closed from 4:30 pm on Aug. 24, 2023 to 8 pm on Aug. 27, 2023;
* That Temple St. from Risley St. to Main St. is temporarily closed on Sunday August 27, 2023 from 12:45 pm to 2 pm for the annual Farm Festival Parade. Line up for the parade will be at the corner of Risley & Temple Streets, parade to start at 1pm;
* That Fredonia Police provide police escort if available for the Fredonia Farm Festival 5k starting at 8 am On Saturday August 26, 2023. The route starts on Church St., turns left on Temple, right on Central, left into the College, around ring road, right onto Lake Way Drive, left onto Brigham Road, left onto Temple, and back to Church St.
* That the Village Hall parking lot (first two rows only) may be used August 24-27, 2023 (starting after 5pm on the 24th) for large dumpster, toilet facilities, and concession trucks & trailers.
* Use of outside electrical outlets & AC outlet on Village Hall for the use of the Main stage.
* Use of water hook-ups for the concessions.
* The bagging of parking meters on Day Street & Park Street on Thursday Aug. 24 until 8 pm Sunday Aug.27, 2023;
* The bagging of parking meters on Main St. by each park for the use of handicapped customers from 7 am Friday Aug. 25 until 8 pm Sunday Aug. 27, 2023
* That sidewalks downtown be open during the festival to the local merchants to take advantage of pedestrian traffic;
* That additional picnic tables and garbage cans be provided for the festival.
* The use of two parking spaces on Day St. in front of Village Hall parking lot across from the Post Office for the refrigerated truck that all concessions share.
* That the Open Container Law be suspended during the festival to allow us to have Merrit Winery as a vendor selling wine slushies. They will be sold from 12pm to 10 pm on Friday & Saturday and 12pm to 6 pm on Sunday.
* That a large banner be hung across Temple Street from August 11, 2023 to August 27, 2023;

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**BOARD OF TRUSTEES-OF THE VILLAGE OF FREDONIA**

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The Fredonia Farm Festival will comply with the Fredonia Village Boards request in regards to the following:

1. No vendors between the sidewalks and the curbs along Route 20.

2. The number of vendors is subject to the Board of Trustees receiving a plan showing the number and location of all designated vendor spaces to allow water hook-ups August 25-27, 2023.

3. No vendors shall sell distasteful adult items.

4. Trash will be picked up on a as needed basis and nothing left overnight.

5. Walkways will not be obstructed.

6. Electric wires will be properly protected to prevent accidents.

7. Festivals Fredonia will provide the Village of Fredonia with an Insurance Certificate showing the Village of Fredonia as an additional insured in the amount of one million dollars.

8. Copies of the policy will also be provided to the Fredonia Fire Department, Fredonia Police Department, and DFT Communication for signage.

9. That the above use of the Gazebo is subject to the direction and control of the Fredonia Police Department.

 **Correspondence dated April 20, 2023 was received from Hunter Halterman, general manager of Fredonia Radio Systems requesting the use of Barker Common West (with Gazebo) for the annual Rockin the Commons event Saturday September 23, 2023.**

 Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously passed:

BE IT RESOLVED that permission is hereby granted to Hunter Halterman, General Manager, Fredonia Radio Systems to use Barker Common and the Gazebo for the Annual “Rockin’ the Commons” Charity event to benefit Roswell Park Cancer Institute of Buffalo on Saturday, September 23, 2023, from 11:00 a.m. to 7:00 p.m., and

BE IT FURTHER RESOLVED that the above use of the Gazebo is subject to the direction of the Fredonia Police Department, and

BE IT FURTHER RESOLVED that this resolution is subject to the receipt of a Certificate of Insurance naming the Village of Fredonia as an additional insured in the amount of $1 million dollars.

**Correspondence dated May 3, 2023 was received from Larry Barter, Secretary for the Fredonia Volunteer Fire Department, requesting Kathleen Morano be added to the active roll.**

 Upon motion duly made by Trustee Twichell and seconded by Trustee Bird, the following resolution was unanimously passed:

 BE IT RESOLVED that the request from the Volunteer Fire Department to add Kathleen Morano, East Main Rd., Fredonia NY to the active roll of the Hook & Ladder Company is hereby approved.

 **Correspondence dated May 8, 2023 was received from Larry Barter, Secretary for the Fredonia Volunteer Fire Department notifying the Board of Trustees of the Intention to Participate; the members who were elected to office, and the officers elected by the companies for the 2023-24 year.**

 Upon motion duly made by Trustee Lynden and seconded by Trustee Twichell, the following resolution was unanimously passed:

BE IT RESOLVED that the Intention to Participate; the elected members and the officers elected to the companies for the 2023-24 year as attached to these minutes are hereby approved.

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**REGULAR MEETING**

**MAY 15, 2023**

**CONTINUED**

 **F.** **MAYOR’S REPORT**- Mayor Essek wished all mothers a happy Mother’s Day. He attended the Chautauqua County Commerce after hours this past Thursday. He attended the 22nd anniversary of the Chautauqua County workers memorial event, honoring each person who has been killed on the job or in the line of duty. He attended Trop 267 Eagle Scout ceremony awarding Cooper Stangler the Eagle Scout badge. He attended the annual Fredonia Firemen’s installation banquet. He and Chief Joshua Myers installed career and volunteer officers for the year.

**G. TRUSTEE/COMMITTEE REPORTS-**

* 1. Trustee Lynden- No Report
	2. Trustee Bird- The recreation director is planning on starting a community garden and looking for volunteers.
	3. Trustee Espersen-
	4. Trustee Siracuse- Embrace Fredonia Planting Day is June 4th. Everyone is welcome
	5. Trustee Twichell – No Report

**H. TREASURER’S REPORT- No Report**

 **I. DEPARTMENT REPORTS-**

Code Enforcement-

 DPW- Flushing hydrants is scheduled.

 Fire Department-Chief Myers read a report, see attached.

 Police Department-Chief Price thanked Fredonia Heating and Plumbing for sending food to the department over the weekend, as well as local residents.

 Wastewater Treatment Plant- No Report

 Water Treatment Plant-No Report

**J. ADDITIONAL REPORTS –**

1. Fredonia Justice Court Report for the month of April 2023 was read and ordered filed.

 2. Fredonia Police Department Report for the month of April 2023 was read and ordered filed.

 **K. RESOLUTIONS**-

 Upon motion duly made by Trustee Siracuse and seconded by Trustee Lyndenl, the following resolution was unanimously passed:

 BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved

* $290 from A7110.44 Parks Contractual to A7110.41 Parks Supplies
* $100 from A1210.41 Mayor Supplies to A1210.42 Mayor Utilities/Telephone
* $3,500 from A3410.41 Fire Supplies to A3410.42 Fire Utilities
* $1,600 from A3410.44 Fire Contractual to A3410.42 Fire Utilities
* $1,300 from A4540.49 Ambulance Maintenance Equipment to A3410.42 Fire Utilities
* $4,000 from A3410.2 Fire Equipment Safety to A3410.49 Fire Maintenance Equipment
* $900 from A4540.43 Ambulance Training to A4540.41 Ambulance Supplies
* $300 from A3410.47 Fire Gasoline to A4540.49 Ambulance Maintenance Equipment
* $11,000 from A3410.47 Fire Gasoline to A3410.2 Fire Equipment Safety
* $500 from A3410.2 Fire Equipment Safety to A4540.41 Ambulance Supplies
* $1,000 from A3410.2 Fire Equipment Safety to A3410.41 Fire Supplies

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**REGULAR MEETING**

**MAY 15, 2023**

**CONTINUED**

 Upon motion duly made by Trustee Siracuse and seconded by Trustee Birdl, the following resolution was unanimously passed:

BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved

* $250,000 from General Fund Balance to H3410.2 Capital Fire Department Aerial truck

 Upon motion duly made by Trustee Siracuse and seconded by Trustee Twichell, the following resolution was unanimously passed:

 BE IT RESOLVED that the Village of Fredonia Board of Trustees hereby approves the Lactation Policy as written and attached to these minutes.

 Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously passed:

WHEREAS the Village of Fredonia has partnered with SUNY Fredonia’s School of Music, and

WHEREAS a positive project that showcases the collaboration between SUNY Fredonia and the community would have a positive impact, and

WHEREAS a piano from the Street Piano Project (SPP) would be placed in Barker Common West next to the Gazebo, installation, and maintenance at no cost to the Village of Fredonia, now therefore

BE IT RESOLVED that the placement of an (SPP) piano in Barker Common, placed on the east side of the Gazebo on the existing brick is hereby approved.

 Upon motion duly made by Trustee Twichell and seconded by Trustee Lynden, the following resolution was unanimously passed:

 BE IT RESOLVED that the redesigned Fredonia Fire Department Patch is hereby approved by the Board of Trustees.

 Upon motion duly made by Trustee Twichell and seconded by Trustee Siracuse, the following resolution was unanimously passed:

WHEREAS, The Village requires a new aerial truck and a pumper truck for the Fire Department; and

WHEREAS, Empire Emergency Apparatus Inc, Wyoming, MN has offered a Rosenbauer Aerial with Commander chassis for $1,977,122.00; with a prepayment discount of $69,668.00 and a Rosenbauer Pumper with Rosenbauer Commander chassis for $981,861.00; with a prepayment discount of $37,672.00.

WHEREAS, the purchase of the Rosenbauer King Cobra and Rosenbauer EXT pumper through Empire Emergency Apparatus, Inc will be purchased on a Sourcewell awarded contract. Financing will be through Community Leasing Partners, therefore;

BE IT RESOLVED the Village Board hereby authorizes the purchase of the Rosenbauer Pumper and the Rosenbauer Aerial truck; authorizing the Treasurer to sign forthcoming contract after final review of the Village legal department for $2,591,034 after a downpayment of $250,000 made by the Fredonia Volunteer Fire Department and all applicable discounts.

 Upon motion duly made by Trustee Siracuse and seconded by Trustee Bird, the following resolution was unanimously passed:

 BE IT RESOLVED that the grievance filed on behalf of the CSEA, requesting provisions be maintained at the water filtration plant, is hereby resolved and the mayor is hereby authorized to sign settlement agreement (attached to these minutes) between the CSEA and the Village of Fredonia

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**REGULAR MEETING**

**MAY 15, 2023**

**CONTINUED**

 Upon motion duly made by Trustee Bird and seconded by Trustee Siracuse, the following resolution was unanimously passed:

 BE IT RESOLVED that the grievance filed on behalf of the CSEA, regarding discipline initially given to a water filtration plant operator, is hereby resolved and the mayor is hereby authorized to sign settlement agreement ( attached to these minutes) between the CSEA and the Village of Fredonia.

 Upon motion duly made by Trustee Lynden and seconded by Trustee Siracuse, the following resolution was unanimously passed:

 BE IT RESOLVED that Aaron Riforgiato, Pecor Street, Portland, NY is hereby appointed to the position of full time Police Officer, per his eligibility with Civil Service as being a lateral move, with the Village of Fredonia Police Department at an hourly rate of $30.37 subject to Civil Service rules and regulations.  This appointment shall be effective Thursday, June 1, 2023.

 Upon motion duly made by Trustee Twichell and seconded by Trustee Bird, the following resolution was unanimously passed:

 WHEREAS the Village of Fredonia has determined a need for a part-time account clerk at the Fire Station, and

 WHEREAS Chautauqua County has determined the position is non-competitive, now therefore

 BE IT RESOLVED the Village Clerk is hereby authorized to advertise for said position in the Observer, the official newspaper of the Village of Fredonia.

 Upon motion duly made by Trustee Siracuse and seconded by Trustee Lynden, the following resolution was unanimously passed:

BE IT RESOLVED that the regular and overtime payrolls of the various Village Departments and bills approved by the Finance Committee and set forth in Abstract #665 through #672 are hereby approved and directed paid and filed in the Village Clerk’s Office 9-11 Church St. Fredonia NY.

 Upon motion duly made by Trustee Twichell and seconded by Trustee Siracuse, the following resolution was unanimously passed:

WHEREAS, The Village requires a service maintenance contract for the equipment at the Filtration Plant; and

WHEREAS, Hach Company, Medina, NY has offered to provide a maintenance contract to include calibrations, technical calls, and yearly maintenance for a yearly price of $12,674.02; and

WHEREAS, this contract is necessary for the Village’s purpose to maintain the equipment processing the water for the Village; therefore

BE IT RESOLVED the Village Board hereby authorizes entering into the maintenance agreement for one year with Hach for $12,674.02.

 Upon motion duly made by Trustee Bird and seconded by Trustee Twichelle, the following resolution was unanimously passed:

WHEREAS, The Village requires the repair of a Fairbanks pump including all labor, parts, and painting of the pump at the Filtration Plant; and

WHEREAS, Fluid Kinetics, Orchard Park, has offered to repair the pump as an emergency project for $26,229.30; and

WHEREAS, this pump repair is necessary for the Village’s purpose and if not repaired leaves the Village with one pump to run the Plant; therefore

BE IT RESOLVED the Village Board hereby authorizes Fluid Kinetics to perform the necessary repairs for $26,229.30.

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**REGULAR MEETING**

**MAY 15, 2023**

**CONTINUED**

**L. EXECUTIVE SESSION-** Upon motion duly made by Trustee Siracuse and seconded by Trustee Bird and carried unanimously, the Board entered Executive Session for matter pertaining to the employment of members of the Village at 8:00PM.

 Upon motion duly made by Trustee Twichell and seconded by Trustee Lynden and carried unanimously, the Board exited Executive Session, with no vote taken, at 8:35PM.

 Upon motion duly made by Trustee Lynden and seconded by Trustee Siracuse, the Board adjourned the regular meeting at 8:36PM

**M. MEETING SCHEDULE**- Next Village of Fredonia Workshop and Board Meeting will take place Tuesday May 30, 2023, 6:30 PM in the Trustee Room, second floor Village Hall.

 ANNEMARIE JOHNSTON

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