BOARD OF TRUSTEES
OF THE VILLAGE OF FREDONIA
WORKSHOP AGENDA
9-11 Church Street
Fredonia, NY 14063
October 5, 2026
4:30 P.M.

Upon motion duly made by Trustee Lazarony and seconded by Trustee Cruz-Keefe and carried unanimously the board entered into executive session at 4:31 for personnel

Upon motion duly made by Trustee Lazarony and seconded by Trustee Cruz-Keefe, and carried unanimously the board exited executive session at 4:32pm

Upon motion duly made by trustee Lazarony and seconded by trustee Mulholland, the following resolution was unanimously approved.

WHEREAS, the Village of Fredonia has entered into a contract with Labella Engineering concerning the engineering services to be provided regarding the Village's project with the North Chautauqua County Water District; and

WHEREAS, it has recently come to the attention of the Board of Trustees that grant funds for the payment of expenses incurred by the Village for services performed or to be performed by Labella have not yet been received by the Village of Fredonia; and

WHEREAS, the continued incursion of engineering costs before receiving these grant funds would create a financial hardship for the Village; and

Whereas pursuant to page 20, Exhibit B of the contract with Labella, the Village may request a pause of services at any time for convenience upon seven days' notice to Labella;

NOW, therefore be it resolved that the Village hereby directs Labella to pause all services provided or to be provided by Labella to the Village of Fredonia in connection with the project with the North Chautauqua County Water District pursuant to the terms of the pause language contained in the agreement with Labella and continue the pause until Labella is further directed to resume services by the Board of Trustees of the Village of Fredonia; and

BE IT FURTHER RESOLVED, that the Village Treasurer immediately notify Labella verbally and in writing of the resolution of the Board of Trustees to pause services to the Village of Fredonia in connection with the project with the North Chautauqua County Water District and continue the pause until Labella is further directed to resume services by the Board of Trustees of the Village of Fredonia.

A. <u>RESOLUTIONS</u>

1. Capital Markets
2. Abstract #826-#829

It was clarified that invoice 6345 has already been paid, while the board directed that invoice 6349 be withheld from approval pending receipt of itemized supporting documentation and a clear breakdown of the engineering services provided.

B. <u>DEPARTMENT REPORTS</u>

Code Enforcement Office

BOARD OF TRUSTEES
OF THE VILLAGE OF FREDONIA
WORKSHOP AGENDA
9-11 Church Street
Fredonia, NY 14063
October 5, 2026
4:30 P.M.

Presented a report detailing 33 to 34 permits issued in September, representing over $3 million in construction activity. Discussion followed regarding the implementation of a tracking system for permit approval timelines to streamline office operations. Finally, the officer provided a progress update on the hospital construction project, noting that footers and foundations are complete and structural steel installation is currently underway.

DPW

Addressed various DPW and infrastructure matters. Discussion focused on the proper identification of DPW equipment, the potential purchase of a new loader using CHIPS funding, and the status of ongoing street light replacements. Trustees and staff also reviewed fire hydrant maintenance and overgrowth issues, the challenges of securing a tree maintenance contractor, and the resolution of recent water leaks. The session concluded with questions regarding playground maintenance and the status of park lighting.

Fire Department

Provided an update on department operations. Key items included the completion of annual proficiency training, efforts to finalize the sale of Engine 14, and ongoing repairs to M19 following a recent accident. The Chief also addressed upcoming initiatives, such as identifying fire hydrants in need of snow markers and planning for a retrofit of the station's exhaust system. Finally, the Chief requested authorization for nine personnel to attend a New York State Association of Fire Chiefs training seminar at the Opera House on October 28, which the Board agreed to consider for formal action at the next meeting.

Police Department

The report noted that Officer Vickers is beginning his first full shift in field training, and the Chief is conducting oral boards for new recruits at JCC. Additionally, the Chief discussed the status of patrol car equipment, noting ongoing delays with center consoles and a plan to stagger the delivery of three new patrol vehicles to maintain operational readiness.

Recreation Department

The upcoming Trunk or Treat event, scheduled for October 24th from 11:00 a.m. to 1:00 p.m. at Russell Joy Park.

Wastewater Treatment Plant

Confirmed that aeration tank number four is back in service following successful maintenance, while work is currently underway to clean and inspect aeration tank number three before winter. Additionally, the department is actively working on the development of their DEC response plan.

Water Treatment Plant

It was confirmed that divers have completed repairs on the facility's intake structure. Additionally, the supervisor reported that the plant's chemical levels are currently in a good state, with a sufficient supply maintained in reserve.

C. <u>NEW BUSINESS</u>

1. Department Heads Time Clock

Discussed a proposal from the New York State Comptroller’s Office to implement a department head time clock. Department heads expressed significant concerns regarding the feasibility of this requirement, noting that some roles involve 24/7 on-call responsibilities, emergency

responses outside of standard business hours, and salary structures that do not align with a traditional time-tracking model. The Board agreed to have the employment committee and the village attorney review the village charter and applicable NYCOM policies to determine how to proceed in a way that is equitable, legally compliant, and respectful of the unique demands of each department.

2. Glasgow Park Appraisal

Discussed the status of appraisals for various village properties. It was noted that the process had been on hold following the departure of a former staff member. To move forward with potential property sales, the Board reviewed two appraisal options: a DEC-compliant appraisal for $3,400 and a standard appraisal for $1,000.

D. <u>OLD BUSINESS</u>

1. NCWD

The Board discussed ongoing concerns regarding the North County Water District contract. Specifically, the Board addressed complexities within Appendix A, noting that the current water-purchase calculation formula is difficult to interpret. It was reported that the North County Water District is working to simplify this formula, and the Board expressed that the current pause in engineering services provides an appropriate opportunity to review these agreements with greater detail.

2. Auction

the Board discussed the upcoming auction. It was determined that a comprehensive inventory of current items must be completed, and arrangements are being made to collect items from the basement to finalize this list for the auction service.

3. Parking Law

Reviewed revisions to the village parking law. Discussions focused on adding Newton Street to the list of designated tractor-trailer routes to accommodate established local business operations. The Board also addressed vehicle impound storage fees, clarifying that the current $5-per-day rate covers costs associated with towing and storage within village-utilized facilities.

4. Flock Cameras

Discussed the removal of flock cameras. It was determined that the Board would present a formal letter regarding their removal, as the Mayor noted it would not be proper for him to sign it due to his signature on the original contract. The Board agreed to finalize the letter with minor edits and proceed once it has been officially voted on.

5. Sign Law

Fire Chief briefed the Board on a consolidation study being conducted by the Town of Pomfret. The discussion covered the village's participation in this broad study, which evaluates the potential for shared services such as animal control, police, fire, and DPW operations. To ensure procedural compliance, the Board agreed to draft a resolution for the upcoming meeting to formally authorize department heads to work with the study's consultants, even though initial

meetings have already taken place. The study's preliminary conclusions and recommendations are expected in the spring of next year.

E. EXECUTIVE SESSION

Upon motion duly made by Trustee Brauchler and seconded by Trustee Wandel, the board entered into executive session at 5:58 for personnel

Upon motion duly made by Trustee Lazarony and seconded by Trustee Cruz-Keefe and carried unanimously the board exited executive session at 6:42pm.

Upon motion duly made by Trustee Lazarony and seconded by Trustee Wandel and carried unanimously the board adjourned the meeting at 6:42pm.

EMILY PULVER

VILLAGE CLERK