

**BOARD OF TRUSTEES
OF THE VILLAGE OF FREDONIA
WORKSHOP
9-11 Church Street
Fredonia, NY 14063
January 5, 2026
4:30 P.M.**

A. RESOLUTIONS

1. Annual Appointments
2. Official Bank
3. Official Newspaper
4. Schedule of Workshops and Meetings
5. Gas Flow Meter
6. RPF Water Project
7. Budget Transfers
8. Waste Water Operator 3A Training
9. Truck Committee Travel
10. Bi-monthly Career Fire Chiefs Meetings
11. Pomfret Sewar District
12. Lippes Mathias
13. Operator Promotion
14. Operator Promotion
15. Mechanic II

B. DEPARTMENT REPORTS

Code Enforcement Office- *Finalizing the hospital they are capped a bit for their building permit. Plans for Crosby's for their new building going up and a new house that was out of my table. The ZBA meeting set for February. Current Crosby's being torn down in April.*

DPW- *Several water brakes were handled. St George had to come in and help us on a couple. We had a few days with multiple breaks at the same time. Snow removal has gone very well. With today's meltdown we have been able to catch up on a lot of stuff we weren't able to get to with the last storm. Overall crew has been doing a phenomenal job and I'm pretty happy with what's going on over there. New plow for the pickup will be in on Tuesday. Hopefully 3 weeks on the salter.*

Fire Department- *Have been extremely busy, had a structure fire in the Village today on Pulaski Street. This community is lucky we have a staffed fire department. The fire would have been completely different today if apparatus wasn't on scene within four minutes. Just want to congratulate this village for having a staffed fire department. Will have an end of year report for the board at next meeting. The AED that was out of service in Village Hall is back in service.*

Police Department- *New car has been ordered and is expected to us at end of April. The car that it is replacing is currently being repaired again. The police officer civil service list has just been released. By the end of the month the department will be down four people. Hoping to*

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have an academy class starting in May, next couple months are critical because those people have to take PT exam, mental health evaluations and we have to sort through the list and try to find people who are adequate to hire from that academy. If there are concerns about people going door to door call the police.

Recreation Department- Down for the season. Planning for a great summer program will be making announcements on that shortly. Want to congratulate them for a great holiday and working with Santa to get those letters out to the kids.

Wastewater Treatment Plant- On Wednesday have a kick off meeting with Wendell Engineers for the EFC planning grant we received. In the process of cleaning out our clear well it's the regular maintenance to get build up out.

Water Treatment Plant- Construction halted waiting on some parts. Today they widened the doorway so they could get the eyewash station in. Its moving along again. Labella is putting a re-finalized plan for construction because of the back order of parts looking at 6 weeks late February.

C. NEW BUSINESS

1. BOCES Sewer System
2. Labella Water Project Grants
3. Planning Board Included
4. Assignment of Committees
5. Open Meeting Introduction
6. Social Media Policy
7. Planning Retreat

D. OLD BUSINESS

E. EXECUTIVE SESSION

Upon motion duly made by Trustee Lazarony and seconded by Trustee Wandel and carried unanimously, the Board ended the Board of Trustees of the Village of Fredonia workshop at 5:15 P.M.

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A. CALL TO ORDER-MAYOR FERGUSON

I call this meeting to order on Monday January 5, 2026 at 5:32 PM

Roll Call of the Trustees: Trustees Present: Esperson, Brauchler, Cruz-Keefe, Wandel, and Lazarony. Want to welcome our two new trustees who were sworn in on New Year's Day here in this village and welcome to the team glad to have you here.

B. PLEDGE OF ALLEGIANCE-

C. APPROVAL OF MINUTES-

Upon motion duly made by Trustee Brauchler and seconded by Trustee Cruz-Keef, the following resolution was unanimously approved:

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of December 22, 2025 and

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

D. PUBLIC PORTION-

We ask that speakers refrain from remarks that are not germane to any action taken or contemplated by the Board. Please note that the Village Board is not legally required to permit the public to speak at board meetings or hold public comment although meetings must be open to the public under the Open Meetings Law. A board meeting is not a meeting of the public, but rather a meeting held in public so those in attendance can observe the Board discussing and conducting business.

If the Village Board does permit public comment, the comment period is a "limited public forum." The Board can limit the topics of public comment. Tonight, and moving forward, to ensure the efficiency of the Board and Village business, public comment will be limited to items on the Board's agenda for that specific meeting. Speakers will still be allowed 3 minutes if speaking for themselves or 5 minutes if speaking on behalf of a group. Please also note that obscenities, defamatory statements, and threats of violence are not protected by the First Amendment and will not be permitted during public comment. In addition, we ask that all individuals conduct themselves in a civil and respectful manner; anyone engaging in disruptive activities, such as shouting or other outbursts, will be addressed accordingly. If there are disruptions we may be forced to close public comment or remove disruptive individuals.

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Sam Drayo- Board members and congratulations to the two new Trustees. I have asked for extra time, the issues I have are going to be helpful to the board and are important. Resolutions regarding Portland Pomfret Sewer District allowing Lake Erie state park to connect. You have to think in terms of 20/30 years from now. Some additions: who was the request from, Lake Erie State Park signing an agreement abide by the terms and conditions of the Pomfret Portland sewer district and regulations the village may have, add for domestic sewage only, flows not to exceed a stated amount. Included all those in a written agreement. Resolution at last meeting regarding providing insurance for the Village. Did that include civil rights lawsuits, public officials' liability insurance and should be made public. Make sure what vehicles are insured we still own. I've heard a lot of people complaining about the Pomfret Portland sewer district substantial loss in revenue we are going to have in revenue. The village determined that eight dollars per thousand was the rate. Take the entire cost of operating the sewage treatment plant and divide it by the inflow and you will get a figure. That figure per ten thousand is eight dollars per thousand. The new contract for PPD district is two dollars and ninety cents per thousand. Compared to the village taxpayers that are paying eight dollars per thousand. That is a subsidy, I do not think it is legal or proper. The county should subsidize it not the village residents and taxpayers. The sixty one percent rate reduction for the PPD district amounts to a subsidy, over five a year period this reduced rate to an outside village user will result in a loss of income to the village of at least six hundred and fifty-four thousand dollars. That money is need to pay for the maintaining and operating the wastewater treatment plant. Our village residents are going to have to make up for that. This is the worst contract in my years with the village that I've ever seen. Poorly worded, forces our residents to subsidize an out of village customer for no legitimate reason that I can see. They should be paying the same cost and they were for twenty years. I drafted the first contract with the PPD sewer district and that contract provided they pay the same cost. North county water district no volume discount, village will be the largest volume user. Needs to be a supplemental agreement between the district and village, because the village has nine Pomfret and one Town of Dunkirk water districts to account to. Also, some independent water customers outside the Village that are connected to our water system. Needs to be language in the Northern Chautauqua County water district contract "there will be no cost assessed to village unless those costs associated with improvements that directly benefit the Village." Village should get a sixty one percent reduction in the water it purchases. Needs to clarify on how the city rate is to be determined in charging the county water district. I don't believe there has been any study of how the water district contract will affect the village. We have to make sure we are not paying for anything in the district that does not directly benefit the Village taxpayers, that's not in the contract. Regarding the PPD contract the village board has the right to determine what the cost of the services is and shouldn't have to go to the county. There is a way to correct this the contract provides that the village can terminate the contract in whole or part. Mayor did you sign the contract or is it still in the county hands? Quoted from the contract the rate is at two dollars and ninety cents. The current rate is eight dollars hopefully it's a typo.

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Mayor response regarding including civil rights lawsuits and public officials' liability insurance in the 2026 insurance coverage for the village was both are included in the agreement.

Trustee Espersen response regarding the PPD contract is the contract was signed and is the exact same contract that has been in affect for the last five years.

E. CORRESPONDENCE-

F. MAYOR'S REPORT-

On December 17th I attended the Chautauqua County planning placemaking workshop had a great discussion about placemaking opportunities are going to be coming up the fiscal year as well as plans that are already going on in many communities. On the 18th we appeared on WDOE viewpoint. On the 19th I attended the western New York regional economic development meeting. On the 22nd met with local residents to talk about the water project. On the 24 attended the Fadale enterprises Christmas party to celebrate their 31st year of business in the village. There have been businesses that have celebrated their livelihood here in the village for many years who may not have been recognized. I'm going to take it upon myself for the next two years to recognize those businesses no matter how long they've been in our community. Thank them for being in our community but investing and reinvesting in our community. December 31st, we had a New Year's Eve celebration. Want to thank Steve St. George and Devin Jones who paid for the fireworks they did it and I quote Steve St. George "to pack the downtown community so other businesses can benefit from the event." Want to thank Dan Pacos who co-produced and help put together the ball and arranging for the company who did the fireworks. Want to thank Harvest Chapel for the use of their sound equipment and everybody for coming out downtown despite the weather and thunder snow event in the village. On January 1st I had the honor and privilege to introduce the trustees who were sworn in. I will be going to Albany next week. On the 13th I have been asked to attend the Governor's State of the State address. We were asked to submit a video to be included in the introduction and highlight some of the things this community that have benefited from our collaboration with the state. Very proud of what we have done and a lot more work to do for our Village and we hope that you will join us in making that happen.

G. TRUSTEE/COMMITTEE REPORTS-

Brauchler- Would like to welcome our two new trustees and look forward to the year to come hopefully everything will go nice and smoothly.

Cruz-Keefe- Excited to serve in this capacity.

Espersen- Mayor and I had a meeting with the attorneys that we are going to hopefully bring on regarding the Article 78 lawsuit. I feel very comfortable having them represent us in the lawsuit. Not a reflection on Mark or that firm we thought it was in our best interest to retain environmental attorneys to represent us.

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Lazarony- I have talked with some of the fire department and I'm going to be invited to the executive committee meeting. I have spoken to Chief Price a few times and I plan on meeting with him throughout the month. I'm going to be meeting with Erlyssa about financial stuff I'm responsible for. Grateful that I'm sitting here and can't wait to be of service.

Wandel- January 2nd I met with Trustee Espersen and David Felt waste water treatment plant supervisor to discuss wastewater treatment plant offerings of new connections from the Towns of Dunkirk and Pomfret. They all include pomfret Erie BOCES in the Fredonia Stockton Road where they are looking to upscale their current sewage discharge system. Dunkirk Lake Erie State Park to connect and utilize their current PPD connection. They would like to tie into the existing PPD connection. Brooks hospital in the village waiting on the DEC input data. We are currently data gathering on projected influent sewage volumes and the rates of discharge. David Felt prepared spread sheet to illustrate plant flow rates for the past five years 2020- 2025. Known data from potential new customers include Brooks Hospital 25,000 gallons per day, 11,000 gallons per day, waiting on the DEC to get information for the BOCES. Key points on that are during times of very high influent volume to our wastewater treatment plant our plant could get overwhelmed so in terms of processing waste this could threaten our ability to process the high flow events. Reach out to CPL Engineering who is the engineer of record for the Town of Pomfret, looking for a water Village water main map which I received but is 24 years old. Trying to get additional information maps from our streets department and should have soon. Met with the planning board president Brian Luce on January 2nd to discussed what going on recently and currently with the planning board activities. Site plans have been issued for Sonic and Crosby's station expansion. Was also mentioned that the storm sewer piping has been upscaled. Chestnut street residential project is on going and there is an aesthetic issue with the dumpster at The White Inn. Today I met with our treasurer and Trustee Espersen about the New York State EFC officials to discuss how the Village can best prepare for the next IMA and WIAA grant funding applications. Later today I had a meeting regarding the new EFC grant for our wastewater treatment plant. Had a discussion regarding launching the engineering project that will happen this Wednesday for the PER coming up will asses the current plant needs and then compile in a PE stamped pro report.

**H. TREASURER'S REPORT –
I. ADDITIONAL REPORT-
J. RESOLUTIONS-**

Upon motion duly made by Trustee Espersen and seconded by Trustee Brauchler the following resolution was unanimously approved:

BE IT RESOLVED that the following appointed officials and employees are hereby appointed/reappointed to their respective positions and at their present salaries and benefits or salary and benefits as modified by Board resolution or budget adoption for the ensuing official year commencing January 5, 2026 and ending January 5, 2027 unless sooner removed from office or employment as provided by the Charter or other applicable law:

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1. Chief Inspection Officer, Building Inspector, Zoning Enforcement Officer	Charles LaBarbera
2. Parks and Recreation Director	Angela Mackowiak
3. Receiver of Taxes	Erlyssa LeBeau
4. Streets Supervisor	David Bird
5. Associate Village Justice	Nancy Dietzen
6. Police Chief	David Price
7. Records Management Officer	Erlyssa LeBeau
8. Fredonia Fire Chief	Joshua Myers
9. Minority Business Owner Officer	Erlyssa LeBeau
10. Americans with Disabilities Compliance	Charles LaBarbera

BE IT FURTHER RESOLVED that the Board of Trustees further reserves all rights under the Charter and Section 75 of the Civil Service Law for removal or other disciplinary action for any past or future acts or conduct of employees or officers of the Village which may fall within the purview of Section 75 of the Civil Service Law or the Charter.

Upon motion duly made by Trustee Wandel and seconded by Trustee Cruz-Keefe the following resolution was unanimously approved:

BE IT RESOLVED that the following banks pursuant to Village Law section 4-4, are hereby designated the Official Banks for the Village of Fredonia for the year beginning January 1, 2026 and ending December 31, 2026:

Manufacturers & Traders Trust Co. 1 E. Main Street, Fredonia, New York
MBIA Municipal Investors Service Corporation, of Denver Colorado

Upon motion duly made by Trustee Lazarony and seconded by Trustee Brauchler the following resolution was unanimously approved:

BE IT RESOLVED that The Observer, West Second Street, Jamestown, NY is hereby designated the Official Newspaper of the Village of Fredonia for the year beginning January 1, 2026 and ending December 31, 2026.

Upon motion duly made by Trustee Brauchler and seconded by Trustee Espersen the following resolution was unanimously approved:

BE IT RESOLVED that the Schedule of Workshops of the Board of Trustees of the Village of Fredonia for the period of January through May 2026 (SEE ATTACHED), as set forth and attached to these minutes, as amended, is hereby approved, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized to publish said notice in the and to mail a copy of said schedule to WDOE radio, the Dunkirk Observer.

Upon motion duly made by Trustee Espersen and seconded by Trustee Wandel the following resolution was unanimously approved:

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WHEREAS, the Village of Fredonia requires the replacement of the gas flow meter at the Waste Water Treatment Plant, and

WHEREAS, M.A. Selmon Company, Orange, CT, has provided a quote in the amount of five thousand two hundred and fifty-five dollars and twenty-eight cents (**\$5,255.28**), and

WHEREAS, the gas flow meter is necessary for the Village's purpose, therefore

BE IT RESOLVED, the Board hereby approves the purchase of the gas flow meter for the Waste Water Treatment Plant in the amount of five thousand two hundred and fifty-five dollars and twenty-eight cents (**\$5,255.28**) from M.A. Selmon Company.

Upon motion duly made by Trustee Wandel and seconded by Trustee Espersen the following resolution was unanimously approved:

WHEREAS, the Village put out a Request for Qualifications for the Water Treatment Plant Project connection to North County Water District, and

WHEREAS, the Village received two responses to the request, and

WHEREAS, Labella Associates, Buffalo, NY has provided their engineering services throughout this project and is familiar with the Village's water system, therefore

BE IT RESOLVED, the Board hereby authorizes the mayor to work with LaBella Associates on a contract to be presented to the Board for the engineering portion of the North County Water District connection project.

Upon motion duly made by Trustee Brauchler and seconded by Trustee Lazarony the following resolution was unanimously approved:

BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved

- \$8,400 from H8340.2 Distribution Meters to F8340.41 Distribution Supplies

Upon motion duly made by Trustee Espersen and seconded by Trustee Cruz-Keefe the following resolution was unanimously approved:

BE IT RESOLVED, that the board hereby authorizes Kenny Porter, Operator at the Waste Water treatment Plant to complete online training from Sacramento State in the amount not to exceed one hundred and twenty-four dollars (**\$124.00**).

Upon motion duly made by Trustee Espersen and seconded by Trustee Lazarony the following resolution was unanimously approved:

WHEREAS, the Truck Committee requires travel to Wyoming, Minnesota for the purposes of a second final-inspection of Tower-18. January 14 – 16, 2026.

BE IT RESOLVED, that the board hereby approves the travel of the Truck Committee to Wyoming, Minnesota at no added expense to the Village.

Upon motion duly made by Trustee Wandel and seconded by Trustee Lazarony the following resolution was unanimously approved:

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BE IT RESOLVED, that the board hereby approves Chief Myers to attend the bi-monthly Career Fire Chiefs meeting in East Syracuse, January 20-21, 2026 for a cost not to exceed two hundred and two dollars **(\$202.00)**.

Upon motion duly made by Trustee Wandel and seconded by Trustee Espersen, the following resolution was approved with a 4-1 vote with Trustee Cruz-Keefe obtaining:

WHEREAS the agreement with the Portland Pomfret Sewer District requires Village approval for all new commercial sewer services; and

WHEREAS the Village has received the request to allow for Lake Erie State Park, 5838 NY-5, Brocton, NY, to connect into the Village's sewer system through the Portland Pomfret Sewer District, and

WHEREAS the Village has reviewed the flow information for the potential service and is for a single private line, and

WHEREAS the connection is strictly for sanitary sewer and no connection of storm sewers are allowed; therefore,

BE IT RESOLVED the Village of Fredonia hereby approves the connection of a single private line at Lake Erie State, 5838 NY-5, Brocton, NY.

Upon motion duly made by Trustee Brauchler and seconded by Trustee Cruz-Keefe the following resolution was unanimously approved:

BE IT RESOLVED, that the mayor is authorized to sign the engagement letter with Lippes Mathias, LLP, Buffalo, NY to represent the Village for the Article 78 petition filed against the Village in October of 2025.

Upon motion duly made by Trustee Lazarony and seconded by Trustee Brauchler the following resolution was unanimously approved:

BE IT RESOLVED, that Alexander Rivera, Lakeshore Drive, Dunkirk who is currently an Operator Trainee at the Water Treatment Plant has passed his Department of Health Exam and will be promoted to an Operator at the rate of twenty-three dollars and sixty-seven cents **(\$23.67)** effective retroactively to December 21, 2025 is hereby approved.

Upon motion duly made by Trustee Cruz-Keefe and seconded by Trustee Lazarony the following resolution was unanimously approved:

BE IT RESOLVED, that Matthew Edwards, Lord Street, Dunkirk who is currently an Operator Trainee at the Water Treatment Plant has passed his Department of Health Exam and will be promoted to an Operator at the rate of twenty-two dollars and twenty-five cents **(\$22.25)** effective retroactively to December 21, 2025 is hereby approved.

Upon motion duly made by Trustee Espersen and seconded by Trustee Wandel the following resolution was unanimously approved:

BE IT RESOLVED, that Daniel Kilburn, O'Brien Road, Silver Creek, 14136, is hereby appointed as a full-time Mechanic II with the Village of Fredonia Street Department, effective

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January 12, 2026, at a rate of twenty dollars and ninety-two cents (\$20.92) per hour, and will serve a probationary term of six months (6) in compliance with all applicable Civil Service Rules and Regulations.

K. EXECUTIVE SESSION-

Upon motion duly made by Trustee Espersen and seconded by Trustee Brauchler and carried unanimously, the Board entered Executive Session to discuss personnel within the police department at 6:18 P.M.

Upon motion duly made by Trustee Espersen and seconded by Trustee Lazarony and carried unanimously, the Board exited Executive Session with no vote taken at 6:31 P.M.

Upon motion duly made by Trustee Espersen and seconded by Trustee Brauchler and carried unanimously, the Board adjourned the regular board meeting at 6:32 P.M.

L. MEETING SCHEDULE-

The next Village of Fredonia Board of Trustees Meeting will take place Tuesday January 20, 2026 at 6PM. In the Trustee Room, second floor, Village Hall, Board Meeting.

**MAKAYLA YACKLON
VILLAGE CLERK**

VILLAGE OF FREDONIA
PUBLIC NOTICE OF WOKSHOPS OF PUBLIC
BODIES OF THE VILLAGE OF FREDONIA
PURSUANT TO THE OPEN MEETINGS LAW
(Article 7 of the Public Officers Law)

The time and place of Workshop Sessions of the Board of Trustees of the Village of Fredonia in which official business may be transacted are set forth below for the period of January through May 2026.

<u>Date</u>	<u>Place</u>
January 12, 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia N.Y.
January 20, 2026 at 6 P.M. (Tues)	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY
January 26 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia N.Y.
February 2, 2026 at 6 P.M.	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY
February 9, 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall, Fredonia N.Y.
February 17, 2026 at 6 P.M. (Tues.)	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY
February 23, 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall Fredonia N.Y.
March 2, 2026 at 6 P.M.	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY
March 9, 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall Fredonia N.Y.
March 16, 2026 at 6 PM	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY.
March 23, 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall Fredonia N.Y.
March 30, 2026 at 6 P.M.	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY
April 6, 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall Fredonia N.Y.
April 13, 2026 at 6 P.M.	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY
April 20, 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall Fredonia N.Y..
April 27, 2026 at 6 PM	BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY
May 4, 2026 at 4:30 P.M.	WORKSHOP Trustee Rm., second floor Village Hall Hall, Fredonia, N.Y.

May 11, 2026 at 6 PM

BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY

May 18, 2026 at 4:30 P.M.

WORKSHOP Trustee Rm., second floor Village Hall
Fredonia N.Y.

May 26, 2026 at 6 PM (Tues)

BOARD MEETING, Trustee Rm, second floor, Village Hall, Fredonia, NY

The above schedules and location are subject to change and in such event; public notice of any such change will be given as required by law.

Other meetings of the Board of Trustees of the Village of Fredonia may be called and, in such event, public notice of the time and place shall be given to the extent practicable, to the public and news media at reasonable time prior thereto.

Notice of the time and place of meetings of other public bodies of the Village of Fredonia, e.g., Zoning Board of Appeals and Planning Board are as follows:

Planning Board: The customary time and place of meetings is the third Tuesday of the month at Village Hall, Fredonia, New York at 5:30 p.m.

Zoning Board of Appeals: The regular meetings of the Zoning Board of Appeals are the second Tuesday of the month at Village Hall, Fredonia, New York at 5:30 p.m.

The above schedules are subject to change and in such event; public notice of any such changes will be given as required by law.

Every meeting of the Board of Trustees and every other public body of the Village of Fredonia shall be open to the general public to the extent required by law.

DATED: January 5, 2026