

**BOARD OF TRUSTEES
OF THE VILLAGE OF FREDONIA
WORKSHOP MINUTES
9-11 Church Street
Fredonia, NY 14063
September 8, 2026
4:30 P.M.**

A. RESOLUTIONS

1. Correspondence as anonymous not to be read at meeting
The Board discussed anonymous correspondence not being read aloud at meetings, which is consistent with county and state policies.
2. Training Request, Luis Fred
Discussed an \$85 training request for Mr. Lewis Fred to attend an American Water Works Association seminar touring the Colonel Ward pump station.
3. Abstracts 823-825

B. DEPARTMENT REPORTS

Code Enforcement Office

Clarified that political and event signage is restricted to a timeframe of 30 days prior to an event and must be removed within 48 hours thereafter. The Board plans to coordinate with committee chairs to ensure compliance. Additionally, the meeting touched upon local development progress, noting that foundations for new patio homes are underway at the Casabella and St. George subdivision, and that construction is ongoing for the hospital project

DPW

Completion of post-festival cleanup, critical repairs to trash pumps and a jumping jack compactor, and routine maintenance such as pothole patching and sewer jetting on Wilson Road. The department is currently collaborating with Rural Water to investigate a persistent water leak near the Agro America facility. Discussed the progress of a USDA grant and the acquisition of a new backhoe, as well as Coordinating with the Mayor and local departments to implement updated parking signage throughout the village, including the installation of 23-hour parking signs for municipal lots and 2-hour parking signs for the roads with directional arrows.

Fire Department

A 9/11 ceremony will be held at the fire hall this Friday at 11:00. Next, regarding the village water project, the Chief is working with LaBella to address concerns about several fire hydrants that will drop below the necessary 500-gallons-per-minute flow threshold. Additionally, the department is preparing for upcoming proficiency training at the Chautauqua training grounds. Finally, the Chief reported ambulance damage caused by an Embrace Fredonia sign on Water Street that was placed too low; the Board is currently evaluating sign standardization and safety to prevent future incidents.

Police Department

Officer Vickers is nearing the end of his training at the County Sheriff's Academy and will begin field training in early October. The Department has also completed an application for a state law enforcement technology grant requesting \$125,000 for equipment upgrades, including new officer vests, a secure entry system, and facility cameras. Additionally, officers are preparing to

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provide security for upcoming local home football games paid for by the school, and the Department is awaiting the return of their vehicles from the upfitters.

Recreation Department

Wastewater Treatment Plant

Hoping to have equipment back in service by the end of the week, and have successfully received the necessary electrical components and completed the installation of all mechanical parts. They are currently focused on wrapping up various projects that were being worked on throughout the summer.

Water Treatment Plant

The department is currently two staff members short and plans to interview candidates once canvassing is complete. Due to upcoming training in Buffalo, these interviews will be scheduled later to ensure the department head can attend. Installation of the water intake control valve is still pending coordination with divers. Once installed, this will allow for water to be drawn from the bottom of the intake, ensuring full functionality of the lower gate.

C. NEW BUSINESS

1. Ending Contract with County for Security Officer-Police

Contract with county to provide a police officer for the polls. We provided it to them and they would reimburse us. County has sent emails to cancel contract.

2. Meeting/Workshop Minutes

Proposed to summarize meeting/ workshop minutes instead of transcribing them in addition to posting a link on the website to the meeting/workshop video.

3. Water bill relief for 4 different owners-29 Center Street, 6 George's Place, 343 Central Avenue, and 18 James Place.

Trustees agreed that such relief should focus on primary residences rather than rental units, placing the onus on property owners to manage leaks. The board set an action item to consolidate their proposals by the September 21st workshop for attorney review. Additionally, they will evaluate whether water bill forgiveness for incidents like vandalism is appropriate or if costs should be recovered through insurance.

The board discussed the creation of a new military banner program. The board is forming a three-person committee to oversee the initiative, where families will purchase banners for installation by the Department of Public Works. The board aims to standardize banner sizes and ensure they are hung perpendicularly to the road, primarily along Central Avenue, to improve visibility and avoid conflicts with vehicle traffic.

D. OLD BUSINESS

1. NCWD

2. Auction

3. Parking Law

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Discussed the plan to eliminate parking meters on streets like Main, Temple, and Church to enable free 2-hour parking, while keeping winter rules. Additionally, they plan to convert Forest Place into a one-way street with new parking restrictions. The mayor expressed the need to secure signage and complete these changes before winter.

4. Water Bill Relief Policy

Flock cameras were requested to continue to be added under old business due to residents ongoing concern about the cameras.

E. EXECUTIVE SESSION

MOTION TO END MEETING

Upon motion duly made by trustee Cruz-Keefe and seconded by trustee Wandel and carried unanimously the board adjourned the meeting.