

**BOARD OF TRUSTEES
OF THE VILLAGE OF FREDONIA
REGULAR MEETING
9-11 Church Street
Fredonia, NY 14063
September 28, 2026
6 P.M.**

A. CALL TO ORDER-MAYOR

I call this meeting to order on Monday September 28, 2026, at PM

Roll Call of the Trustees:

B. PLEDGE O.F ALLEGIANCE-

C. APPROVAL OF MINUTES-

CRUZ-KEEFE / BRAUCHLER

WHEREAS members of this Board have read the Official Minutes of the Board of Trustees Regular Meeting of September 14, 2026, and

BE IT RESOLVED that the Board hereby approves the minutes as entered into the Official Minutes, and

BE IT FURTHER RESOLVED that the reading of the minutes be dispensed with.

D. PUBLIC PORTION-

This portion of the meeting is for public comment. Any member wishing to speak shall sign up on the sign-up sheet. Any member of the public wishing to speak, once recognized, shall stand at the microphone and state their name. Speakers will be allowed three (3) minutes to speak, time may not be transferred from one speaker to another. Each speaker may speak once during public comment unless the presiding officer permits additional comment for purposes of clarification. Comments will be addressed to the board as a whole, it is not a question-answer session. I will ask the speakers to refrain from remarks that are in poor taste, slanderous, or not germane to any action taken or contemplated by the Board.

E. CORRESPONDENCE-

F. MAYOR'S REPORT-

G. TRUSTEE/COMMITTEE REPORTS-

**Brauchler
Cruz-Keefe
Mulholland**

**Lazarony
Wandel**

H. TREASURER'S REPORT –

I. ADDITIONAL REPORT-

JUSTICE REPORT AUGUST 2026

J. RESOLUTIONS-

WANDEL

WHEREAS anonymous correspondence may still be shared with the Mayor and Trustees for their review,

BE IT RESOLVED that the Board of Trustees shall not read anonymous correspondence aloud at village meetings. To be read publicly, all submissions must include the sender's name and community location.

BRAUCHLER/LAZARONY

WHEREAS, the Chief of Police intends to prefer disciplinary charges against an employee of the Village Police Department pursuant to Section 75 of the New York State Civil Service law; and

WHEREAS, Section 75(2) of the Civil Service Law authorizes the Board to designate a deputy or other person to conduct the hearing upon said charges; and

WHEREAS the Board desires to appoint an independent and qualified individual to serve as the hearing officer to conduct the hearing, review the evidence, make findings of fact, and issue a recommendation to the Board for its review and determination; and now, therefore, it is hereby

RESOLVED, that the Board hereby designates and appoints Brian Doyle, Esq. to serve as the hearing officer pursuant to Section 75 of the New York State Civil Service Law, and to be vested with all powers and duties as prescribed by Section 75 of the Civil Service law, including but not limited to hearing evidence, making a transcript of the proceedings, and issuing a written report of his findings and recommendations to the Board for its review and decision in connection with the charges to be preferred; and be it further

RESOLVED, that the hearing officer shall be compensated for their services at the rate of \$225 per hour, plus reasonable and necessary expenses.

LAZARONY/CRUZ-KEEFE

WHEREAS, certain allegations regarding a particular employee of the Village Police Department have been brought to the Board's attention; and

WHEREAS, the Chief of Police has investigated the matter and reported on same to the Board in executive session, and intends to pursue disciplinary charges against said employee under Section 75 of the New York State Civil Service Law; and now, therefore, it is hereby

RESOLVED, that the Board hereby authorizes the Chief of Police to take any and all necessary disciplinary action against said employee, including, but not limited to preferring,

executing and serving disciplinary charges and assisting with the disciplinary hearing; and be it further

RESOLVED, that the Board hereby authorizes the Chief of Police to suspend said employee without pay immediately upon delivery of charges upon him, in accordance with Section 75 of the Civil Service Law.

WANDEL/LAZARONY

WHEREAS the Village of Fredonia requires a new pickup truck for the Street Department, and

WHEREAS Fredonia Ford, Inc., Fredonia, NY has offered a quote in the amount of sixty-nine thousand three hundred and ninety dollars (\$69,390.00) for a 2027 Ford F350 4x4 with chassis cab and 9' steel body, and

WHEREAS the new pickup truck is necessary for the Village's purpose and will be reimbursed with CHIPS funding, prior approval has been received; therefore,

BE IT RESOLVED that the Board hereby approves the purchase of the 2027 Ford F350 4x4 with chassis cab and 9' steel body in the amount of sixty-nine thousand three hundred and ninety dollars (\$69,390.00) to be reimbursed with CHIPS funding.

CRUZ-KEEFE/BRAUCHLER

WHEREAS, the Board has received multiple requests for water and sewer relief and has determined that creating a policy would be in the best interest of the village to allow a set of guidelines to follow for these instances, and

WHEREAS, the policy is attached hereto the minutes and will be effective immediately, and

WHEREAS, the policy is titled "Village of Fredonia Municipal Water & Sewer Bill Relief Policy"; therefore,

BE IT RESOLVED, the board hereby approves the "Village of Fredonia Municipal Water & Sewer Bill Relief Policy"; effective immediately.

BRAUCHLER/LAZARONY

BE IT RESOLVED that pursuant to section 5-520 of Village Law, the following budget transfers are hereby approved

- \$12,000 from G8130416 Sewage Treatment Equipment Replace to G8130417 Sewage Treatment Equipment Repair

WANDEL/LAZARONY

WHEREAS, the village requires the replacement of the lower bearing and cast shaft assembly at the wastewater treatment plant, and

WHEREAS, Epic International, Inc., Ashland, VA has provided a quote for a #140 Eco-Friendly Lower Bearing & Cast Shaft Assembly with new High Strength Flange Bolts in the amount of seventeen thousand and seven hundred dollars (\$17,700.00), and

WHEREAS, this purchase is necessary for the Village's purpose and necessary for the operation of the screw pump; therefore,

BE IT RESOLVED, that the board hereby approves the purchase of the #140 Eco-Friendly Lower Bearing & Cast Shaft Assembly with new High Strength Flange Bolts in the amount of seventeen thousand and seven hundred dollars (\$17,700.00).

BRAUCHLER/WANDEL

BE IT RESOLVED that Lucas Martin, Brocton, NY is hereby provisionally hired as a Water Treatment Plant Operator Trainee at nineteen dollars and thirteen cents (\$19.13) per hour, effective immediately; all civil service rules and regulations shall apply.

K. EXECUTIVE SESSION-

MOTION TO ENTER INTO EXIT SESSION

MOTION TO EXIT EXECUTIVE SESSION

MOTION TO END MEETING

L. MEETING SCHEDULE-

The next Village of Fredonia Board of Trustees workshop will take place on Monday October 5, 2026 at 4:30 PM Trustee Room, second floor, Village Hall. The next Village of Fredonia Board of Trustees Workshop will take place Tuesday October 13, 2026 at 6:00 PM in the Trustee Room, second floor, Village Hall.

J. Rules for Public Comment

Public comment shall be conducted according to the following rules:

- Any member of the public may speak about Village business, an agenda item, or another matter reasonably within the authority of the Village government.
- The Village Clerk shall make a speaker sign-up sheet available before the meeting. Speakers who have signed up shall ordinarily be recognized in the order listed, followed by any other person wishing to speak. A person shall not be denied the opportunity to speak solely because the person did not sign up before the meeting began.
- Each speaker shall be allowed up to three minutes. The same time limit shall be applied equally to all speakers. Time may not be transferred from one speaker to another.
- Each person may speak once during the public comment period unless the presiding officer permits additional comment for purposes of clarification.
- Comments shall be addressed to the Board as a whole. Public comment is an opportunity for the Board to receive information and viewpoints and is not ordinarily a question-and-answer session. The Mayor, a Trustee, or an appropriate Village official may briefly clarify a factual matter or arrange for follow-up when appropriate.
- Speakers may criticize Village policies, decisions, operations, employees, or elected officials. A speaker shall not be interrupted or ruled out of order merely because the Board disagrees with the speaker's viewpoint or because the comments are critical, uncomfortable, or unpopular.
- Conduct that materially disrupts the meeting is prohibited. Examples include shouting over another recognized speaker, refusing to stop after the allotted time has expired,

making a threat of violence, blocking access within the meeting room, or otherwise preventing the Board or the public from hearing or proceeding with the meeting.

- Before directing a speaker to stop or leave the meeting, the presiding officer shall ordinarily identify the rule being violated and provide a reasonable warning and opportunity to comply. Immediate action may be taken when reasonably necessary to address an actual threat or protect the safety of those present.
- These rules shall be administered in a viewpoint-neutral and consistent manner. No person shall receive preferential or unfavorable treatment based upon the person's identity, political position, support for or criticism of the Village, or relationship with a member of the Board

EPIC INTERNATIONAL, Inc.

106 Duncan Street • Ashland, Virginia 23005 • Phone: 804-798-3939
Web Site: www.epicintl.com • e-mail: try@epicintl.com

Fredonia, New York Screw Pump Lower Bearing Assembly

Project : Fredonia, NY
140 Eco-Friendly Lower Bearing Assembly
Engineer : Mr. Dave Felt & Tony Mistretta / City of Fredonia
Section : EPIC Screw Pumps
Quote Date : September 23, 2026

Dear Sirs,

As requested, we are pleased to provide the following Quote.

A) Eco-Friendly Lower Bearing-Cast Shaft Assembly, Size # 140 :

One (1) # 140 Eco-Friendly Lower Bearing & Cast Shaft Assembly c/w new
High Strength Flange Bolts:

\$17,700.00

FoB Factory with Shipping Charges Pre-Paid and Added.

Approximate shipping weight is ~ 200#.

Estimated Ex-Works production schedule:

Based upon current conditions, the estimated ex-works production schedule is
approximately 6 – 7 weeks.

Transit time is approximately 2-3 weeks.

Terms of Payment:

All invoices are payable not later than 30 days following delivery of the equipment

All state, local, use and other taxes are by others and are EXCLUDED.

Installation is by others.

Tariffs in excess of those in effect at Quote date will be separately & additionally Invoiced.

The Prices Quoted herein shall remain stable for your acceptance for 30 days from Quote Date

We trust that this quotation meets with your approval. Please let us know when we may
enter these special parts into production and whenever we may be of further assistance.

Respectfully submitted,

Tracy R. Young
EPIC INTERNATIONAL, INC

Environmental Products for Innovative Conservation

Good Morning, Tony,

I agree that the oil doesn't look ideal. Can you run it for a week or two and then check again?

If you don't have a spare bearing assembly, it might be a good idea to have one in stock so you can swap it out if the oil is full of water at the next check.

Thanks,

Collin Humphrey

EPIC INTERNATIONAL, Inc.

804-798-3939

try@epicintl.com

Tony,

I called the plant and spoke with David for a while. The warranty on your equipment lapsed in December of 2025, two years after startup.

The lower bearing is sealed, but since it is submerged there will always be some amount of water that gets into the bearing over time. This is why the oil must be changed - to replenish the ability to absorb any moisture and fully lubricate the bearings.

If the bearing is failing, you should have some other symptoms. The alignment will be off, the screw will be hitting the trough, or you'll be pulling higher amps than normal. Since you don't have that now, changing the oil after a week or two will let you know if you have a seal problem that needs to be addressed. In this case, that would require swapping out the bearing. You could then potentially repair this one and keep it as a spare.

Feel free to call me back if you have questions.

Thanks,

Collin Humphrey

EPIC INTERNATIONAL, Inc.

804-798-3932

clh@epicintl.com

Village of Fredonia
PO Box 31
9-11 Church Street
Fredonia, NY 14063
Budget Transfer Request Form

Date: 9-24-26

Amount:

From Account:

To Account:

12,000

8130416

8130417

Explanation For Budget Transfer:

To cover for replacing the lower Bearing Assembly

Department Head Signature:

David N. Felt



10312 ROUTE 60

(716) 679-1111

FREDONIA, NY 14063

09/24/2026

Fredonia Ford is supplying pricing to the Village of Fredonia on a 2027 Ford F350 Chassis 179inch, Crew Cab XL, 4X4 with the following equipment of the following page. Pricing includes the installation of a 9' Dura Mag Aluminum Service Utility body with rear Hitch Plate. This would be based on an order. Order time would be approximant 8 to 10 weeks.

MSRP: \$61500

Install 9' Aluminum Service Body: \$15750

Install of rear Hitch Plate: \$450

Total MSRP: \$77700

Fleet Pricing: \$69380 TAX EXEMPT Includes the service body and hitch plate. Additional fees are \$175 Doc fee and \$10 NYS for a **TOTAL of \$69390.**

Fredonia Ford

Darwin Burnett

Sales Manager

716-679-1111



Sales Code : F44517

Order Code D061

Price Level 715

ORDERING FIN: QP198 END USER FIN: QP198

Customer Email:

STANDARD FEATURES

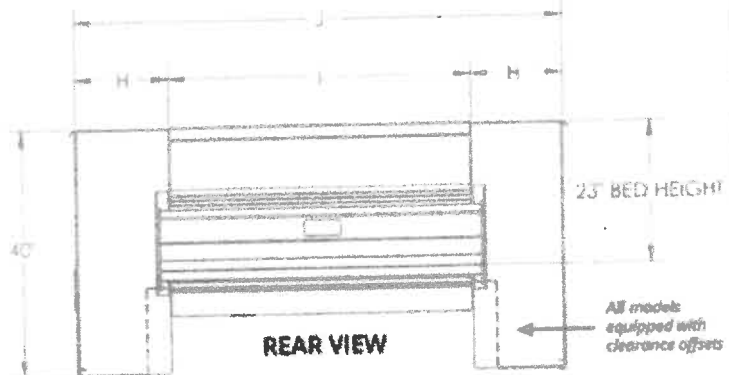
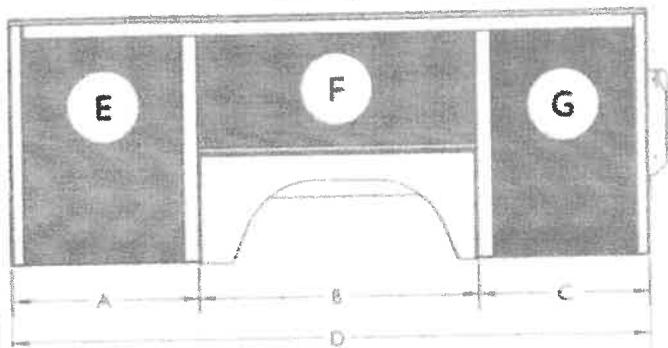
- All Aluminum Extruded Box Tube Construction
- Fully Welded Construction - No Bolts to Come Loose
- Extreme Duty .625" Interlocking Extruded Flooring
- Heavy Slam Latch Tailgate
- Inner Bed Walls & Top of Compartments 3/16" Smooth Sheet
- One Piece Sides
- Welded Fender Flares - Superior Strength & Rigidity
- Tread Plate Splash Guards on Front
- 40" Compartment Height
- Radius Corner Traditional Swing Doors (5 Door on Short Bed / 6 Door on 8' & 9' / 8 Door on 11')
- Blind Compression T-Handles
- Heavy Duty Hidden Hinges
- Adjustable Shelf Brackets in All Compartments (One Shelf Included in Each Compartment)
- Pass Through Panel Between Rear & Center Compartments
- LED Marker Lights, Installed
- LED Penny Lights for Compartments, Installed
- Ultra-Thin 5.5" LED STT/BU Body Lights, Installed
- OEM Plug & Play Wire Harness, Body End Only (Adaptors Sold Separately)
- Powder Coated White, Black or Red
- Upfit Hardware Kit, Shipped Loose
- (1) Cast Aluminum Fuel Fill Dish, Installed (Street-side Front on Pickups / Street-side Rear on Cab Chassis)

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Service Book SPECS

Single Rear Wheel - 9'

SIDE VIEW



S-SERIES

Model	DuraMag Aluminum Weight (lbs)	Competition Steel Weight (lbs)	% Lighter Than Steel	Cob to Axle	A	B	C	D	Compartment Door Frame Opening Clearance			H	I	J
									E	F	G			
SB-S-60-STD-SRW ^{9'}	820	1,238	51%	60"	33"	43-1/2"	31"	113"	27-3/16" x 32-15/16"	42-3/16" x 15-3/16"	25-3/16" x 32-15/16"	15-1/2"	49"	80"

Village of Fredonia Municipal Water & Sewer Bill Relief Policy

1. Purpose

The purpose of this policy is to establish clear, equitable guidelines for providing financial relief to qualifying residential customers facing **documented high-volume water leaks**. This program is designed to prevent utility disconnection and ensure access to clean water while maintaining the fiscal responsibility of the municipal utility fund.

2. Eligibility Criteria

To qualify for the bill relief program, an applicant must meet **all** of the following requirements:

- **Account Status:** The applicant must be a residential customer with an active account in their name. Commercial, industrial, and institutional accounts are strictly excluded.
- **Primary Residence:** The service address must be the applicant's primary residence.
- **Frequency Limit:** Relief is limited to **one (1) adjustment per property during any three-year period**.

3. Categories of Relief

Category: Hidden Excusable Leak Adjustment

This category applies to excessive bills caused by an underground, wall, or otherwise hidden plumbing failure.

- **Qualification:** The water spike must exceed **100%** of the customer's average historical usage over the previous 12 months. The customer must provide proof of repair (e.g., a plumber's invoice or receipts for parts) within **30 days** of discovering the leak.
- **Relief Provided:** The municipality will forgive up to **50%** of the excess sewer charges above normal historical usage, no water forgiveness will be issued.

4. Exclusions

Relief will **not** be granted under this policy for high usage caused by:

- Negligence, such as leaving faucets running or failing to fix known leaks.

- Seasonal usage, including filling swimming pools, running irrigation systems, or washing vehicles.
- Vacant or abandoned properties where the owner failed to shut off the main water valve.

5. Application Process

1. **Submission:** The customer must submit a completed **Water/Sewer Bill Relief Application Form** to the Water Billing Department.
2. **Timeline:** Applications must be received within 30 **days** of the billing date for which relief is being sought.
3. **Payment During Review:** While an application is under review, the customer is responsible for paying the **average historical amount** of their bill to keep the account in good standing.

6. Administration and Appeals

- **Authority:** The **Board of Trustees** has the authority to approve or deny standard applications matching the criteria of this policy.

Village of Fredonia Municipal Water & Sewer Bill Relief Application

Full Name of Property Owner: _____

Service Address: _____

Mailing Address (if different): _____

Primary Phone Number: _____

Email Address: _____

Water Utility Account Number: _____

Is this your primary residence: Yes: _____ or No: _____

Date Leak Discovered: _____

Date Leak Repaired: _____

Location of Leak: _____ Inside Residence/Building _____ Outside (Yard, Irrigation System, Service Line)

Specific Source of Leak (e.g., toilet, underground pipe, water heater):

Who Performed the Repair (Licensed Plumber/Contractor or Property Owner:

Please provide brief description of leak:

Please provide description of repair:

Required Checklists & Documentation:

- The leak has been completely repaired
- Attached proof of repair (Itemized plumber invoice, contractor receipt, or parts store receipts).

- Attached copy of the high utility bill in question
- I understand that this account is limited to one leak adjustment every three years

Certification and Signature:

I certify that the information provided above is true and accurate to the best of my knowledge. I understand that granting an adjustment is subject to the review and approval of the Village of Fredonia Board of Trustees based on local ordinance guidelines.

Customer Signature: _____

Date: _____

Please submit to:

Village of Fredonia Water Billing Department: PO Box 31, Fredonia, NY 14063 or
treasurer@villageoffredoniany.gov